

March 3, 2025

The regular meeting of the City Council was called to order by Mayor David Witucki. Council members present were Tom Boeck, KC Reuter, and Tiffany Sevcik. Absent were Gina Massop and Chris Kruse (public works). Also present were Don Wolters, Patty Smith and Tamara Dicks.

Everyone stood and recited the Pledge of Allegiance.

**Minutes:** A motion was made by Boeck and 2<sup>nd</sup> by Sevcik to approve the minutes from February 3, 2025. Motion carried unanimously.

**Bills:** Witucki had a question on the MVAC and League of MN Cities Insurance payment. A motion was made by Reuter and 2<sup>nd</sup> by Boeck to approve the bills.

City of Amboy	Check 12018 – 12055 & EFT's 958E – 965E	\$65,431.86
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Smith had no additional bills. Motion carried unanimously.

**Audit:** A recorded presentation was given by Abby Schmidt and shared on the TV screen, so everyone could see the graphs. The full audit report is available at city offices. The city's financials are clean and there are no instances of non-compliance. We do have limited segregation of duties with the council reviewing the checks. Revenues cover expenses for the general fund, and we have over 40% in reserves that is expected. Fire funds did decrease; make sure we are keeping up with revenues. Enterprise funds are water, sewer, garbage, and storm sewer. Water is okay with rate increase in 2024. We are below target in reserves, but that should increase once the debt (RO Loan) is paid in full. Sewer has more operating costs, so we should increase sewer rates to keep the reserves in sewer. Garbage rates are okay with money in reserves. Storm sewer has no costs yet but is building up reserves. The tax rate in Amboy is more in line with our peers and has been going down since 2022. Smith did a great job working with the auditors and responding to their requests in a timely manner. Council would like to keep increasing the storm water fund to do repairs. A motion was made by Boeck and 2<sup>nd</sup> by Sevcik to approve the 2024 audit. Motion carried unanimously.

**Resolution 2025 – 4 Sewer Rate Increase:** Rates have not been raised since 2022. The last increase was \$5.00 per month and this increase is \$3.00 per month. We will stay with a flat rate for sewer. A motion was made by Boeck and 2<sup>nd</sup> by Reuter to approve Resolution 2025 – 4 Sewer Rate Increase; effective March 2025 to be reflective in June 2025 billing. Motion carried unanimously.

**Reports:** Public works has been busy with water main breaks; 3 for the year. Compost site is waiting for insurance claim to process. Residents will start using it in April, need to have it rebuilt. An additional trash pump was discussed. Prices for the hoses, strainer, and trash pump were approximately \$2600.00. A motion was made by Reuter and 2<sup>nd</sup> by Boeck to purchase a 4" trash pump with strainer and hoses. Motion carried unanimously. A motion to purchase a beacon emergency light for the pickup for \$60.00 was made by Reuter and 2<sup>nd</sup> by Sevcik. Motion carried unanimously.

**Resolution 2025 – 3 Six Month Review Kruse Pay Increase:** A motion was made by Boeck and 2<sup>nd</sup> by Reuter to approve the pay increase for Kruse. Motion carried unanimously.

**Repairs at WWTP with Reuben:** Steve Carson wanted the council to be aware that Reuben cannot do the repairs until this fall. If Bollig can get us funding for the upgrades at the WWTP in 2026 or 2027, we could save the city money by not doing the repairs from Reuben. Council will wait until Bollig presents in May to decide on the WWTP repairs for 2025.

**Approval of Set-Up License for Cottage Café:** A motion was made by Boeck and 2<sup>nd</sup> by Sevcik to approve the set-up license for the Cottage Café. Motion carried unanimously.

**Reduced Sewer and Garbage Applicants:** 3 applications were submitted with proof of income. Motion was made by Reuter and 2<sup>nd</sup> by Boeck to approve the applications for reduced sewer and garbage. Motion carried unanimously.

**Open Comment:** Reuter thanked public works for their continued cooperation in working together. Smith asked for ideas for the Mayor/Clerk meeting in Amboy in April; Witucki asked Smith to contact DNR to have them discuss the rivers in our area. Witucki would like the skid loader to be put on the 2026 budget, council agreed it should be a budgeted item. We are still waiting for testing to be completed at Urban Oil.

**Miscellaneous:** Mayor Clerk meeting is in Amboy on April 10 (not 11, as on agenda). All council are welcome to attend.

A motion was made by Boeck and 2<sup>nd</sup> by Sevcik to adjourn the meeting. Motion carried unanimously.

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David Witucki, Mayor

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Council

ATTEST:

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Patty Smith, Administrator, Clerk-Treasurer